

## Privacy Statement

Norpro Training Ltd, needs to keep certain information about its students and other users to allow it to monitor performance, achievements, and health and safety, for example. It is also necessary to process information so that staff can be recruited and paid, courses organised and legal obligations to funding bodies and government complied with. To comply with the law, information must be collected and used fairly, stored safely and not disclosed to any other person unlawfully. To do this, Norpro must comply with the Data Protection Principles which are set out in the Data Protection Act 1998 (the 1998 Act).

Please see our Data Protection Policy and our Student Data Protection Policy for more information.